

# **NARFE Chapter 1192**

## **Executive Board Meeting Minutes, February 11, 2008**

**CALL TO ORDER** President Nancy Crosby called the meeting to order, 9:35 a.m., Wynwood, Richland. Attending: Nancy, Carl Gallion, Mary Binder, Mable Rutt, Larry Williams, Mary Goldie.

### **PROGRAMS**

03/05/08 AAA – Penny Jaeger – senior services – driving safety (Nancy C)

04/02/08 Terry Mauer – Antique appraisals (Johanna Caylor)

05/07/08 BN Railroad Information (Carl)

06/04/08 State Convention Report

**Future program ideas** – Genie tours; senior cruising options; chapter web site demonstration; reschedule David Samples, Tri-City Railroad, who had to cancel for February due to illness.

### **OFFICERS**

**Secretary** – Mary Binder has volunteered, and Nancy officially appointed her to the position and transferred materials and records.

**Treasurer** – Treasurer Phil LaMont was ill and could not attend the meeting. Nancy will find out when he is available, and coordinate an additional meeting with him and the officers.

**PRS account** – The Board discussed whether to continue to keep a separate checkbook for this money. With no current plans for future seminars, the consensus was to eliminate the account and reflect the money in the Chapter's overall funds. Carl will close the account.

**Signatory authorizations** – Verneice Skinner has requested her name be taken off signatory authority. The Board approved having four names on signatory authorizations: Nancy, Carl, Phil and Mary Binder.

**Budget tracking** – Where we are vs. projections will be discussed at a future meeting with Phil.

**Vice presidents** – The Board discussed the current first-vice president vacancy and decided to leave the position vacant until elections later this year, unless someone steps forward and volunteers.

**COMMITTEES** Following were the only committee reports at the Board meeting.

**Service Center/Callers** – Nancy announced two members had volunteered to be callers: Mable Rutt and Pam Griffin. The Board discussed options for recognizing the callers and their work, and decided to recognize the callers at the June meeting. The Chapter will pay for the callers' lunches. Some may need transportation, which the Board will coordinate. Regarding the Service Center, the Board recommended reporting the number of interactions at meetings as a point of interest to members and publicity for the Center.

**Newsletter** – Nancy announced that Johanna has requested input be sent to her in Word documents and she'll work with it for the next newsletter, which she wants to have out prior to the Federation's May convention. The Board discussed how often the newsletters have been printed, the amount budgeted for printing and mailing them, electronic distribution vs. mailing, posting the newsletters on the Chapter's web site and reformatting the newsletter in Word to make it a one-page document that could be more quickly developed, printed and sent out on a more regular basis. The Board decided to have the newsletter reformatted to a one-page document using Word as most Board members have Word, and it is easier for Larry Williams to make a PDF file from Word for posting to the Chapter's web site. Mary Binder will work with a point of contact she has for suggestions on reformatting. Nancy will contact Johanna regarding the Board's decision.

**Web site** – The Board discussed changes Larry has made to the Chapter's web site to make it more user friendly. He will add a link for minutes and rework the newsletter link to make it easier to access current and past newsletters. The Board also discussed who needed to have access to various NARFE reports to make changes and decided Nancy, Carl, Mary Binder, Phil and Johanna need access.

**Pre-retirement seminar** – Seminars are currently on the backburner; Carl extended an offer to the Army's Umatilla Chemical Depot, but has not heard back from anyone there.

### **CONVENTIONS**

**State** – Nancy has registration packets and will bring them again to the March meeting. Carl recommended making hotel reservations soon as there could be conflicts with other events.

**Delegates** – The Chapter has 14 delegates – 11 regular and 3 at large. The 3 at large are: Nancy, Carl and Clark Crouch. Tentative regular delegates are: Estelle Bellefeuille; Don and Mary Binder; Johanna Caylor; Barbara Crouch; Mary Goldie; Sig Preston; Al and Dolores Rizzo; Anne Ross; Nancy Schreckhise; and Verneice Skinner. Mable Rutt said she may be able to attend for one day; Larry said he'd

received word there may be a web master's workshop; if so, he'll probably attend it. The Board discussed that the Chapter budget includes about \$100 per delegate to cover registration, the banquet dinner and the legislative luncheon. The Chapter has covered these costs in the past, so they were again included in the current budget, but the Board has the option on how to use these funds.

**Ad for booklet** – The Board discussed ad options and ad size for the convention's booklet. The Board decided to pursue reusing the front page theme from the Chapter's 2006 convention booklet. Carl and Mary will work on the ad. The Board decided on at least a half page ad.

**Booster list** – A dollar is needed for members to have their names listed in the booklet's booster list. Nancy collected money from several Board members. Deadline is March 31.

**Committees** – Packets have a form for individuals interested in volunteering to serve on a convention committee. Carl stated time is usually 2-4 hours at the convention.

**Door prizes** – Chapters are asked to contribute a door prize valued at least \$25. Items for raffles are also appreciated. In the past, Anne Ross's daughter has prepared gift basket for Chapter 1192. Carl will check with Anne to see if her daughter can again prepare a basket.

**National** – Nancy reported that Johanna and Sig have registered for the September convention and submitted their committee requests.

**Booster list** – Deadline is May 17.

**Chapter resolution** – Carl reported Lanny Ross has the Chapter's proposed sick leave resolution that would impact FERS employees and was taking it to NARFE headquarters to see if they'll champion this. Lanny and Carl believe it could be a good recruitment tool for NARFE membership.

### **OLD BUSINESS:**

**Monthly meeting structure** – The Board discussed the February format to consecutively conduct the business meeting during lunch. The consensus was it helped shorten the meeting and should continue.

**Tables** – The Board discussed asking the Red Lion to move the round tables closer to the head table and setting them with only 6 vs. 8 settings, eliminating the settings that would have people's backs to the head table. Carl will work with the Red Lion.

**Moment of silence** – The Board liked the moment of silence. It helped transition members from the social to business time, and provided an opportunity to focus on a current issue.

**Pledge of Allegiance** – The Board discussed whether to have someone lead the Pledge and decided to have a general member lead it. Nancy will ask someone prior to each meeting.

**June meeting** – The Board discussed whether to continue June Chapter meetings as some chapters do not meet that month. The Board decided to continue the June meetings as it is a good time to recap convention information and they are usually well attended.

**Omak chapter** – Carl reported he has officially closed the Omak chapter. Chapter 1192 received one member from that chapter who has relocated to Prosser.

### **NEW BUSINESS**

**April District workshop** – The spring District workshop will be April 17, 9 a.m. to 3 p.m., Red Lion Hotel, Kennewick. Cost: about \$15 per person. The Chapter has budgeted \$200 for members to attend. A continental breakfast and hot lunch will be served. Carl is working the agenda, but is planning to have: Lanny Ross, Region IX vice president, provide a NARFE overview; Rex Tauscher, Federation treasurer, provide a presentation on money, taxes, dues, etc.; Sam Cagle, Federation public relations and web site manager provide a PR and web site presentation. Carl is also planning an interactive leadership session and is looking for help with ideas. There will be District elections. Carl will have registration forms at the Chapter's March meeting.

**Chapter roster** – Nancy will distribute an updated Chapter roster to Board and committee members.

**March meeting** – Due to scheduling conflicts, the March Board meeting is changed from Monday, March 10 to Wednesday March 5, immediately following the Chapter's monthly meeting.

**MEETING ADJOURNED** 11:30 a.m.

**Prepared by:**

*Mary Alice Binder*  
*Secretary*