

NARFE Chapter 1192
Executive Board Meeting Minutes, June 3, 2009

CALL TO ORDER President Nancy Crosby called the meeting to order, 1:39 p.m., Red Lion Hotel, Kennewick. Present: Nancy; Mary Binder; Johanna Caylor; Carl Gallion; Mary Goldie; Phil LaMont; Nancy Schreckhise; Larry Williams

UPCOMING PROGRAMS

09/03/09 Cindy Henriksen from the Tri-Cities Visitor & Convention Bureau will provide information on the economic impact of tourism on the Tri-Cities community (Confirmed/Mary Binder)

10/07/09 Federation officer to talk about the NARFE single-dues structure referendum (Tentative/Carl Gallion)

11/04/09 Alzheimer's fundraiser – white-elephant auction (Confirmed/Bill Darke)

12/02/09 Installation of officers and holiday program

01/06/10 Dr. Travis Carter, podiatrist, foot care for seniors (Tentative/Mary Binder)

04/07/10 Terry/Kathy Maurer, antique appraiser (Confirmed/Johanna Caylor)

Future program ideas – Other program options under consideration (brought forward):

Contacting OPM/other agencies – what you/your family need to know/have

Advanced Medical, Spaulding Business Park (Mable Rutt said this is a new concept for the area)

Social Security/Medicare and interface with health-care plans (Carl/Johanna)

American Cancer Society

Area senior housing options (Verneice Skinner/possible 2010 program; Nancy will call Verneice)

Long-term care ombudsman program (Carl)

Tri-Cities Wine Society or wine industry representatives (Mary Binder; Board confirmed interest)

Recycling programs – update on what can/cannot be recycled (Mary Binder)

Sunset Gardens – options to consider (Carl; would not be sales pitch for Sunset Gardens but a presentation to stimulate thoughts regarding options in general)

OFFICERS

President – President Nancy said she is always open to program ideas.

1st Vice president – No report.

2nd Vice president – No report.

Secretary – No additional report.

Treasurer –

Monthly Report Form – President Nancy said this summer she'll be working with Treasurer Phil LaMont on this reporting form with a special focus on the accuracy of the "dedicated dues" amounts under obligations, which reflect dues for those members who've paid in advance.

Outstanding Checks – Currently, there is \$159 in outstanding checks that were written to Chapter members as reimbursements for a variety of membership incentive reasons. The Board agreed to give members to the end of June – the end of the Chapter's budget year – to cash the checks. After that, Treasurer Phil will void the checks.

District Vice president – Carl Gallion reported that the next Federation board meeting is scheduled for Thursday, July 16, in Tacoma. He said he is planning to attend.

COMMITTEES

Alzheimer's – No report.

Hospitality – Chairman Carl Gallion will reconfirm with the Red Lion hotel the monthly menus for the remainder of the year.

Legislative – Co-Chair Mary Binder said she and Co-Chair Don Binder had received a packet from NARFE on "NARFE Grass-Roots Advocacy Month, August 1 – September 7." She said they'd be discussing ideas for contacting elected officials/their local offices during advocacy month. Johanna requested NARFE legislative-related information for the Chapter's table at the Wednesday, July 15, federal employees health fair, Federal Building, Richland. This type information is helpful in recruiting new members.

Membership –

Membership Action Plan (MAP) – Chairman Johanna presented the Chapter's draft WSFC MAP for June 1, 2009 – May 31, 2010. The Board discussed various aspects of the draft, including the pros/cons of offering gift memberships. The Board concurred with continuing to offer gift memberships, up to 20 - 25, for the coming year as, realistically, they do not cost the Chapter money. President Nancy asked Johanna to finalize the report and send copies to the Board.

WSFC Membership Rebates Form – Johanna provided Board members a copy of the rebate form, as of June 2, 2009, that she would be submitting to the Federation for reimbursement. She explained how the information ties into the Chapter's MAP.

NARFE-PAC – No additional report.

Newsletter – President Nancy reported that the assistance Rich Wilson, new Federation vice president, provided with the Excel format and mail merge for sending Chapter members newsletters/other information will be most helpful. Nancy and Mary Binder briefly discussed the "Click 2 Mail" workshop they attended at the recent WSFC convention. This service may be a way to do the Chapter's newsletters. During the summer, Nancy, Mary, Johanna and Larry Williams will be working on an expanded format for the Chapter's bi-monthly newsletter, and continue exploring printing options to keep costs as low as possible. Nancy gave Larry a copy of Click 2 Mail information from the workshop as he is exploring formatting options. **[Reminder: Articles are due the 2nd Friday, every other month. Following is the remaining 2009 schedule: August 14; October 9; and, December 11. This allows for editing, production and distribution in a timely manner.]**

Public Relations – No report.

Service Officers/Callers – No report.

Sunshine Committee – No additional report.

Web site – No report.

OLD BUSINESS – No old business.

NEW BUSINESS

Budget for July 2009 – December 2010 – President Nancy said this summer she'll be working with Treasurer Phil on the Chapter's 18-month budget, July 2009 – December 2010. She is developing an Excel-formatted spreadsheet that will better help track expenses and, therefore, help in budget preparations.

Audit – After the Chapter's books are closed out in June for this budget cycle, member Joanne Shadel will audit them using the previously approved audit checklist.

Convention Reimbursements – President Nancy recommended reimbursing \$100 per member to those 9 Chapter members who attended the May WSFC convention (Nancy Crosby; Don Binder; Mary Binder; Barbara Crouch; Mary Goldie; Sig Preston; Al Rizzo; Dolores Rizzo; Nancy Schreckhise), and whose expenses were not covered through another source (Clark Crouch; Carl Gallion). The \$900 total is within the Chapter's budgeted amount for the convention. The Board approved the recommendation. Treasurer Phil will mail checks to the respective members.

August EB Meeting – The Board discussed and approved having its next Board meeting Wednesday, August 26, 10 a.m., tentatively at the Tri-City Country Club, 314 North Underwood Street, Kennewick. It will be a working lunch with the meeting starting at 10 and continuing through lunch, if necessary. Board members will be able to order lunch from the Club's menu. Mary Binder was tasked with confirming with the Club. **(Note: Mary has confirmed the date, time, location.)**

MEETING ADJOURNED – 2:58 p.m.

Prepared by:

Mary Alice Binder, Secretary