

## **NARFE Chapter 1192**

### **Executive Board Meeting Minutes, March 5, 2008**

**CALL TO ORDER** President Nancy Crosby called the meeting to order, 1:02 p.m., Red Lion Hotel, Kennewick. Attending: Nancy; Mary Binder; Don Binder; Bill Darke; Mary Goldie; Phil LaMont; Anne Ross; Mable Rutt

#### **UPCOMING PROGRAMS**

04/02/08 Terry Maurer – Antique appraisals (Johanna Caylor)  
05/07/08 Jan Brienza – National produce rail transport system (Carl)  
06/04/08 State Convention report

**Future program ideas** – No additional options provided to previous suggestions.

#### **OFFICERS**

**Secretary** – Mary Binder will e-mail Executive Board and Chapter meeting minutes. However, Anne Ross said Mary can bring her copies to the next chapter meeting vs. mailing them.

**Treasurer** – Nancy noted that the Chapter's checkbook did not match the monthly statement/treasurer's report. Treasurer Phil LaMont has been ill; therefore, he asked for additional time to resolve treasurer transition issues, such as the treasurer's reporting form, the Alzheimer's fund not being reported on the current summary form, the need to track newsletter costs, etc. The Board agreed to delay further discussion about the PRS account, signatory authorizations and budget tracking until the April Board meeting. Regarding the PRS account and holding future seminars, Don Binder stated that if the Chapter puts on another seminar, the monies collected would need to go to NARFE National or the Chapter would be going against National's current policy. The PRS account originally received \$500 from the Chapter to help fund the Chapter's first PRS classes.

**Vice president** – No report.

**COMMITTEES** – Following were the only committee reports at the Board meeting:

**Service Center/Callers** – Anne Ross reported that a male caller had contacted her trying to reach a female individual. There was discussion regarding counting such contacts as "service center" contacts and handling such calls from a privacy perspective. And, a motion was approved to table until the April Board meeting further discussion on providing the Chapter's callers a thank you or incentive.

**Newsletter** – Nancy led a discussion on the new newsletter and the new format. Printing was free and postage about \$65. Johanna has the newsletter e-mail list and is updating it. Nancy is working to get a copy so information can be sent to members/others about the newsletter, which will be posted on the Chapter's web site. Nancy said that the USPS has a new service that includes printing, folding and mailing newsletters. This printing option and others, such as reviewing e-mail and postal mailing lists, are examples of what needs review for accuracy and cost purposes.

**Web site** – Nancy reported that the web site is up, running and looking good. There was a brief discussion on using Adobe Acrobat vs. Word to read certain items.

#### **CONVENTIONS**

**State** – Nancy has registration packets and will bring them again to the March Chapter meeting.

**Delegates** – Nancy said delegates need to provide Mary Binder a copy of their registration form so she can compile a master Chapter list and complete credentialing forms. Proposed Chapter delegates are currently: Estelle Bellefeuille; Don and Mary Binder; Barbara Crouch; Mary Goldie; Nancy Schreckhise; Johanna Caylor; Sig Preston; Al and Dolores Rizzo; Anne Ross; and Verneice Skinner, who has not yet confirmed she was going to attend. Delegates at large are: Nancy Crosby; Carl Gallion; and Clark Crouch. The Chapter is authorized 11 delegates and 3 delegates at large.

**Ad for booklet** – Nancy provided a copy of the Chapter's half-page ad Carl developed. Ad cost, half page, is \$50. It was approved; Carl will submit it to the convention committee.

**Booster list** – Nancy is compiling the booster list.

**Committees** – Packets have a form for individuals interested in volunteering to serve on a convention committee; packets are due by the end of March.

**Door prizes** – No new report.

**Memorial list** – Nancy is compiling the memorial list; will submit it to the convention committee.

**National** – No new report.

## **OLD BUSINESS**

**Monthly meeting structure** – The Board again reviewed the new meeting format to consecutively conduct the business meeting during lunch. The consensus – the meeting went smoothly. Also, the Board consensus was that today's room for the Chapter meeting and the table arrangements worked well. Nancy will talk with Carl about checking with the Red Lion to see if we can continue to use this room.

**April District workshop** – The spring District workshop will be April 17, 9 a.m. to 3 p.m., Red Lion Hotel, Kennewick. Cost: about \$15 per person. This is a nice opportunity for Chapter members, especially for those who won't be attending the state convention. The Chapter will pay the \$15 cost for Chapter members.

## **NEW BUSINESS**

**April meeting** – The April Board meeting will be Monday, April 7, 9:30 a.m., Wynwood, Richland.

**MEETING ADJOURNED** – 1:39 p.m.

**Prepared by:**

*Mary Alice Binder*  
*Secretary*