

NARFE CHAPTER 1192 EXECUTIVE BOARD MEETING MINUTES

September 13, 2018

President Lorie Bennett called the meeting to order at 1:03 p.m., Zintel Creek Golf Club, Kennewick, Wash., and led the Pledge of Allegiance. Members present: Lorie; Mary Binder; Liz Bowers; Johanna Caylor; John Cavanaugh; Nancy Crosby; Bob Stewart; Pat Turner; Darleen Wall; Larry Williams. Absent: Faye Vlieger. (Notes: Mary arrived at 1:10 p.m. Nancy and Lorie took minutes prior to her arrival.) The meeting agenda was adjusted to accommodate 1st VP Pat Turner's travel schedule and to ensure adequate time for several priority items.

1st Vice President: *Pat Turner.* Pat is coordinating the volunteer schedule for the coat check at the 40th Annual Tri-Cities Wine Festival, Saturday, November 10. Pat and Nancy Crosby will arrive at 5:30 p.m. and remain for the evening. Larry Williams and Jim Partridge will help cover the 6 to 8 p.m. shift. Larry will also stay for the remainder of the evening. Darleen Wall will help cover the 8 to 9:30 p.m. shift. Liz Bowers will be a backup. Nancy said she will purchase the "tags" for the coat check.

Treasurer: *Liz Bowers.*

- Liz led a board discussion on the chapter's 2019 budget, which she is drafting. She provided an update on both the projected income and expenses for 2018, the to-date figures, and asked members to provide her projected input for their respective functions. Mary said she would need about \$150 (paper, stamps and ink cartridges). Nancy and Mary estimated about \$100 for each of the 6 newsletter editions. Johanna will be tracking the number of stamps she uses. Liz will check with Secretary Faye regarding her needed expenses. A significant budget item each year is support for members attending conferences or training, that is, on even years the NARFE and federation's biennial conferences, and on the alternate years, the NARFE legislative training conference in Washington, D.C., and the Region IX training conference. Mary said she would review previous chapter minutes for the amount given to those chapter members who attended the 2017 NARFE Legislative Training Conference, and for what the federation agreed to cover for members attending the 2017 WSF Regional Training Conference. **[Notes: From the October 2016 board meeting minutes, "The WSFC EB approved providing a \$250 "scholarship" to all federation chapter members attending. The chapter board approved matching this \$250 for our chapter members attending. Nancy is planning to attend and, as federation president, her costs will be covered. Mary and Pat are the only 2 other members currently scheduled to attend from our chapter." As Mary and Pat were, in fact, the only 2 chapter members attending for which a "scholarship" would be paid, the board voted to increase the scholarship to \$500/each as reflected in the chapter's 2017 financial report. Regarding the 2017 Region IX Training Conference, from the March 2017 chapter board meeting minutes, the federation board approved covering the \$65 registration fee for all federation members who attended the regional training conference. Therefore, for our chapter members, that meant they attended free as they did not have travel/lodging expenses.]** The board voted to budget \$3,000 for the conferences and training as a baseline. Liz will move forward and draft the 2019 budget to present to the chapter.
- NARFE's 100th anniversary will be in 2021. VP Pat Turner said that at **FEDcon18**, NARFE encouraged members to promote the anniversary in their communities through their chapters. If the chapter wants to do something for the anniversary, this may need to be a future budget item.
- The board revisited its decision from the August board meeting to combine the 50/50 and newsletter donation bowls at chapter meetings as Liz combines them into one income line item on the treasurer's report. Larry shared that he believed a member's chapter dues should cover expenses such as the newsletter. Also, there are members who want to make a donation but not through the 50/50 as, to them, it is gambling. After further discussion, the board concurred with maintaining a 50/50 bowl but to change the "newsletter" donation bowl to a general "chapter donations" bowl as funding for the newsletter is a budget line item. Liz will explain the change when she presents the proposed 2019 budget to the membership at an upcoming chapter meeting.

WSF: Nancy Crosby; Mary Binder; Lorie Bennett.

- WSF President (*Nancy*)
 - September 10, the WSF Executive Board meeting, La Quinta Hotel, Tacoma. Nancy, Mary and Lorie attended in their respective federation positions.
 - Nancy highlighted the meeting, including reporting that: members received a recap of **FEDcon18**; the 2019 federation budget is being drafted; Al Costa, the new District III DVP has to resign due to relocating with his wife who has accepted a position in Roseburg, Ore.
 - Mary was nominated and elected as the new federation vice president as Karol Kusonose had to resign.
 - The next federation board meeting is Thursday, December 6, again at the La Quinta Hotel.
 - September 12, Wenatchee chapter annual picnic – Nancy and Lorie attended. They said it was a “very nice affair,” that they had “very good time,” and that chapter members expressed appreciation for their attending. The chapter raised \$82 for the NARFE Alzheimer’s Research Fund. As the WSF president, Nancy provided the members an update on **FEDcon18**. **[Note: The tentative date for the chapter’s 2019 picnic is Wednesday, September 11.]**
- WSF Alzheimer’s Chairman (*Lorie Bennett*) – Lorie provided an update on the area Walk to End Alzheimer’s, Sunday, October 14:
 - Registration begins at noon.
 - Donations can be turned in during registration or made online on the walk website. [http://act.alz.org/site/TR/Walk2018/WA-WashingtonState?pg=entry&fr_id=11599] For donations of \$100/more, donors get a T-shirt. It was suggested that the donations in the Alzheimer’s “bowl” at the October chapter meeting go to the Walk.
 - To date, chapter members scheduled to walk are: Lorie and Leon Bennett; Mary Binder; Chuck Clayton and Nancy Glaesemann; Nancy Crosby; and, Larry Williams.
 - Larry showed the board the chapter’s NARFE Alzheimer’s banner that walkers can carry. Since the September chapter meeting, he has added the chapter’s number and location. The banner can also be used as a table runner as it is not permanently attached to the doweling. Lorie will provide pictures to Wally Walbruch, the Region IX Alzheimer’s coordinator.
 - John asked if there has been progress in research toward finding a cure for Alzheimer’s as members have been asked to donate for many years. Lorie said, yes, and that the donations have gone to several important research projects. **[Note: The December narfe magazine will have the list of the latest research projects to receive grants from the NARFE Alzheimer’s Research Fund.]** Mary noted that at **FEDcon18**, members were told that there is more emphasis being placed on early onset cognitive decline, that there are opportunities for members to participate in studies, e.g., amyloid research, and NARFE is still projecting that by 2025 there will be a cure.
- District V VP (*Mary Binder*)
 - Walla Walla chapter – the closure process continues. Nancy is assisting the chapter and Mary with the process.
 - Yakima chapter – Mary attended the chapter’s board meeting earlier in the day. The chapter has had its board and chapter meetings at a local community center for many years at a nominal fee. Effective January 1, there will be a \$40/hour charge, which the chapter cannot afford. With about 70 members and only a few attending its meetings, the chapter’s board is exploring options, e.g., can it remain open as a chapter, what other meeting location options are available, etc.

President/Special Programs: *Lorie Bennett*.

- **FEDcon18** – additional information from the conference: NARFE will be implementing a new database system; rebranding work is in progress, e.g., a new NARFE logo; and, more efforts are in progress to work cooperatively with other agencies.
- Hospitality: Nancy, Pat and Liz will be working with the Red Lion Hotel on the chapter’s 2019 contract. Liz expressed concern that some members may not be coming to meetings as they cannot afford lunch and don’t want to come and not eat. She shared that she spoke with the chef after the September chapter meeting regarding whether there could also be lighter, less-expensive options such as a salad or a salad/dessert. He said this would need to be discussed with the catering office.

The board discussed pros/cons of having additional options. Nancy, Pat and Liz will discuss further when they meet with catering.

- Membership (*Johanna Caylor*)
 - Johanna said she got one new member, a Florida resident, while at **FEDcon18**.
 - The recent M112 membership report listed Janice Lake rather than Al Lake as deceased. Johanna will get that corrected.
 - Health Fairs:
 - Johanna said she has ordered “100 packets” for the fairs. Each packet has several NARFE informational items. Besides having them available at the tables where she’ll be for the health fairs, she will drop some off at locations such as TSA and other federal agencies. As there is no follow up, she said she hopes that employees will see them and maybe join NARFE. Nancy said she needs a few packets for taking to the SSA building where she’ll be staffing a table.
 - Johanna asked about the Walla Walla area. Mary said that per Tom Brown, the Walla Walla chapter president, they had no effective contacts last year and that it wasn’t worth their time. With the Walla Walla chapter closing, covering the federal agencies in the Walla Walla area may need to be revisited.
- Chapter Elections – all officers, except Director-at-Large Bob Stewart, were elected at the November chapter meeting and installed in December for the 2018/2019, 2-year period. Mary asked if Bob needed to be nominated/elected for 2019/2020. [Note: Member Steve Howes resigned as the director at large and NARFE-PAC chairman in December 2016. Bob volunteered to fill the NARFE-PAC position at the January 2017 chapter meeting. After that meeting, he also volunteered to fill the director-at-large position for the unexpired term.] Mary said she would review chapter and board minutes and the bylaws for compliance.

2nd Vice President/Service Officer: *John Cavanaugh*. The change to the voice message on the Service Office phone has not been updated, per the discussion at the August board meeting. [From the board minutes, rather than have John’s and Nancy’s phone numbers for callers to use, the message “will request callers leave a message and a chapter member will get back to them. Nancy and John will be checking the voice mail for messages.”] Nancy said she has experienced problems trying to update the message and will need to call the [DOE] point of contact for assistance.

Director at Large: *Nancy Crosby*. No report.

Director at Large: *Bob Stewart*. No report.

Secretary/Sunshine: *Mary Binder for Faye Vlieger*.

- Next chapter board meeting – Thursday, October 11, 1 p.m., Zintel Creek Golf Club. [**Note: Confirmed after the meeting.**]
- Sunshine:
 - Mary reported that Faye had written that she is adjusting to her “new normal” after her surgery a week ago. She will be recuperating for a couple of months and then taking a trip. Mary will be doing minutes for her but Faye will be handling “sunshine.”
 - Johanna developed shingles while at FEDcon18. Her husband, Jim, has had health issues but does not need surgery.
 - Long-time chapter member Dolores Rizzo is in Richland Rehab, per Johanna.
 - Member Cesar Collantes is in the Seattle area undergoing medical treatment, also per Johanna.

Newsletter/Public Relations: *Mary Binder*.

- **Friday, October 5** – November/December articles are due to Mary.
- September 8, RiverFest 2018 – no board member attended.
- September 21, CommUNITY Picnic, 11 a.m. to 2 p.m., Southridge Sports Complex. This event is free; however, there is a cost for lunch – \$5/advance registration; \$8/at the door. Lunch reservations can be made at: Kennewick Community Center; Richland Community Center; Pasco 1st Avenue Center. This event is the former Annual All Seniors Picnic.
- October 16, Senior Times Expo, 9 a.m. to 3 p.m., Southridge Sports Complex.

COMMITTEES

Legislative: *Mary Binder*. No report but Mary did remind board members about the Washington Policy Center's Eastern Washington Annual Dinner, Wednesday, October 24, Davenport Grand Hotel, Spokane. Tickets are available at, www.washingtonpolicy.org, or call, 206.937.9691.

Alzheimer's Chairman: *Larry Williams*. No additional report. (See Walk to End Alzheimer's above.)

NARFE-PAC: *Bob Stewart*.

- Bob summarized the chapter's PAC contributions:
 - At the September chapter meeting, he received \$117. This brings the total collected at chapter meetings this calendar year to \$284.
 - Through the end of June, the chapter had contributed \$895 at chapter meetings but a total of \$2,620 with sustainer and other contributions for the 2-year congressional cycle beginning January 1, 2017.
- Bob reported that the A250 PAC Contribution Report with the chapter breakout by states has an error in the date at the top – currently it is "01/01/2018 to 06/30/2018." It should be "01/01/2017 to 06/30/2018." Mary discovered this problem and reported it to NARFE. Per Mary the date is embedded in the report but according to Ross Apter, the NARFE-PAC point of contact at headquarters, it will be corrected for the next quarterly report, which is scheduled to be released in early October.

Membership: *Johanna Caylor*. (See report under President, above.)

Caller Coordinator: *Darleen Wall*.

- Darleen thanked board members who assisted her while she was out of town.
- Callers completed their annual calls to local chapter members. Many messages were left. The board discussed how best to handle follow up. Darleen will provide Mary an article for the November/December chapter newsletter advising members who received a message to contact her if they have information that needs updating, e.g., if they want to be added to or removed from the do-not-call list. There was also discussion regarding not making the annual calls during Labor Day Weekend.
- As a result of the annual calls, Darleen will be making several changes to the callers' lists. Membership Chairman Johanna needs the information. Darleen will check with Secretary Faye Vlieger to see if she also needs a copy.

Webmaster: *Larry Williams*. No additional report. (See Walk to End Alzheimer's above.)

2018 MEETING PROGRAMS

10/03/18 Preventing Slips, Trips & Falls presented by Lt. Tracy Baker from Benton Fire District I
(Reconfirmed; POC: Mary Binder)

11/07/18 Annual Chapter White Elephant Fundraiser for the NARFE Alzheimer's Research Fund – Members bring items for the auction (Confirmed; remind members to bring items, cash/checkbook; POC: Larry Williams – he will find a member/s to help him)

12/05/18 Holiday Music Program by Jeff Peterson (Confirmed; POC: Liz Bowers)

2019 PROJECTED MEETING PROGRAMS

01/02/19 Better Business Bureau – presentation on consumer awareness
(Confirmed; POC: Nancy Crosby)

02/06/19 Jason Mercier, director, Center for Government Reform, Washington Policy Center, Tri-Cities office, will provide an update on the 2019 Washington State legislative session
(Reconfirmed; POC: Mary Binder)

03/06/19 Annual chapter food drive – reminder to members to bring nonperishable food and/or cash/check. Notes: cash/check preferred; new director, Tim Sullivan. (POC: Pat Turner)
Per board discussion, a program for the meeting is needed.

04/03/19 Kathy & Terry Maurer, antique appraisers, return to update members on the world of antiques and appraise items members bring (Reconfirmed; POC: Mary Binder)

05/01/19 Overview of biennial Region IX Training Conference. Per board discussion, a program for the meeting is needed.

06/05/19 Overview/update on the Washington State brewery industry from Aaron Burks, Atomic Ale Brewpub & Eatery, Richland (Tentative; POC: Liz Bowers)

09/04/19

10/02/19

11/06/19 Annual Chapter White Elephant Fundraiser for the NARFE Alzheimer's Research Fund – members bring items for the auction *(tentative; remind members to bring items, cash/checkbook; POC: Larry Williams)*

12/04/19 Holiday Music Program

2017 BRAINSTORMING SUGGESTED PROGRAMS – from January 2017 chapter meeting (Mary)

- 1st PNNL and Projects – update** *(last presentation, January 2013; contact Pam Larsen; POC: Mary)*
- 2nd Hanford: Advisory board; Resource Center; EEOICP; Toxic Substances & Worker Health – update** *(last presentation, February 2011)*
- 3rd Benton-Franklin Dial-a-Ride Service** *(new presentation)*
- 4th Manhattan Project National Park – update** *(last presentation, May 2016, WSF convention)*
- 5th Habitat for Humanity – update** *(last presentation date, unknown; Linda Bauer, point of contact)*
- 5th TRIDEC** *(new presentation)*
- 6th Audubon Society** *(new presentation)*
- 6th CBC Observatory** *(new presentation)*
- 6th Richland Citizens Police Academy** *(new presentation; Cerise Peck, 509.528.0245, point of contact)*
- 6th Tri-City Union Gospel Mission** *(new presentation)*
- 6th Uber Services** *(new presentation)*
- 6th Veterans Coalition** *(new presentation)*
- 6th VFW – Veterans' Benefits** *(new presentation)*
- 7th LIGO** *(new presentation; chapter made a site visit, October 2014)*
- 7th The Reach** *(update; last presentation, January 2012)*
- 7th Young Marine Program** *(new presentation)*
- 8th Animal Rescue – program overview; where to make donations** *(new presentation)*
- 8th CBC Planetarium**

OTHER POSSIBLE FUTURE PROGRAMS – new; brought forward

Amazon call center, Kennewick – function of the center *(POC: Larry Williams)*
Aviation History in the Tri-Cities – presentation by Malin Bergstrom, president, Bergstrom Aircraft, Pasco *(Note: Check if this can tie into Pasco Old Airport Tower restoration; POC: Mary Binder)*
Pasco Old Airport Tower – restoration *(POC: Mary Binder)*
Franklin County Historical Society – newly remodeled museum *(POC: Mary Binder)*
Local/Regional Wine Industry/Wine Programs – WSU/Walla Walla programs; vineyard – how, what, why, where; winemakers – careers, background, successes, etc.; starting a winery *(Liz Bowers suggestion)*
Local Distillers *(Liz Bowers suggestion)*
Decluttering – challenges and tips *(POC: Mary Binder)*
Central Basin Audubon Society *(POC: Steve Howes)*
Service dogs – training and types of service *(POC: Mary Binder)*
WSU Extension Service/Master Gardeners – programs, training *(POC: Larry Williams; still pursuing)*
City of Kennewick's "Bridge to Bridge" Redevelopment *(POC: Larry Williams)*
Drones – uses and challenges *(POC: Larry Williams)*
Port Directors – update on port activities
CBC's Culinary Arts Program
Women Helping Women – a women/children-focused program

CHAPTER GROUP ACTIVITIES/SPECIAL PROGRAMS – PLANNED AND FUTURE IDEAS

Dust Devils – 2019 *(POC: Lorie Bennett)*
White Bluffs/Ringold – history and current status *(POC: Steve Howes; Lorie will talk with Steve)*
Hanford Reach National Monument *(POC: Steve Howes; Lorie will talk with Steve)*
MCBONES Research Center Foundation, Coyote Canyon Mammoth Site *(POC: Lorie Bennett; on hold)*
Pacific Northwest Regional Observatory/CBC Planetarium *(POCs: Mary Binder, Larry Williams) possibly in 2016; Larry said he has talked with POC Mike Brady regarding a tour)*
Lamb Weston – tour *(re-contacted; awaiting a reply; POC Lorie)*
WSU Wine Science Center *(tour; possibly before or after the WSF May convention; POC: Mary Binder)*

Registering Voters (*Johanna suggestion; she updated the board on the feasibility of doing this as a way to provide NARFE/the chapter exposure; volunteers would be needed; she'll continue to get more information, e.g., would this be feasible before the November elections*)

Moore Mansion tour – *Based on input from some chapter members after Brad Peck's May presentation, Larry suggested a tour of the Moore Mansion with a chapter donation to the mansion's restoration fund. Mary said she'd contact Brad to see if this would be possible.*

McNary Wildlife Refuge Tour – *POC Lorie Bennett*

Adjourn: 3:28 p.m.

Prepared by:

Mary Alice Binder

Public Relations Chairman